



Our ref: 5822711

16 July 2018

NSW Planning and Environment
Director Regions, Northern Planning Services
Attention: Mr J Gray
Locked Bag 9022
GRAFTON NSW 2460

Dear Mr Gray

**Planning Proposal – Request for Gateway Determination
Reclassification of Land: 50 Minorie Drive, Toormina (July 2018)**

On 12 July 2018, Council resolved the following:

1. *Endorse a Planning Proposal to amend Coffs Harbour Local Environmental Plan 2013 to update Schedule 4 to reclassify 50 Minorie Drive, Toormina (Lot 2 DP 579023) from community land to operational land and forward it to NSW Department of Planning and Environment seeking a “Gateway Determination”.*
2. *Request that the Secretary of the NSW Department of Planning and Environment issue a written authorisation to Council to exercise delegation of the plan making functions under Section 3.34 of the Environmental Planning and Assessment Act 1979 in respect of the Planning Proposal.*
3. *Subject to the Gateway Determination from NSW Department of Planning and Environment, place the Planning Proposal on public exhibition and hold a public hearing.*
4. *Note that a further report will be brought back to Council for consideration of any submissions following the public exhibition and public hearing of the Planning Proposal.*
5. *Notify the Toormina Community Preschool Incorporated of Council’s decision.*

In addressing Point 1, Council is seeking a Gateway Determination from NSW Planning and Environment for the revised Planning Proposal. In support of Council’s request, please find included with this letter:

- Planning Proposal Version 1: Reclassification of Public Land (Community to Operational) Lot 2 DP 579023, 50 Minorie Drive Toormina (July 2018);
- Council Report (Item SC18/25) of 12 July 2018;
- Council Minute (Item SC18/25) of 12 July 2018;

- Attachment 1: Information Checklist for Planning Proposals; and
- Attachment 4: Evaluation Criteria for the delegation of plan making functions.

The intent of this Planning Proposal is to amend *Coffs Harbour Local Environmental Plan (LEP) 2013* to correct an historical error by reclassifying a parcel of public land in Toormina from Community Land to Operational Land.

The Planning Proposal was resolved as per the recommendations of the Council Report, as attached.

For further information please contact me on 6648 4654, or Marcy Mills on 6648 4656.

Yours faithfully

A handwritten signature in black ink that reads "Grahame Fry". The signature is written in a cursive, flowing style.

Grahame Fry
Urban Planner/Designer

GCF:gcf
Encl:

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